

Bell Creek MOPS Mom 2 Mom Sale Rental Agreement

Dear Mom 2 Mom Sale Table Renter:

The date of the sale is Saturday, March 10, 2012. The time of the open sale is from 9 a.m. to 1 p.m. The sale takes place at Franklin High School, 31000 Joy Rd. Livonia, MI 48150 (between Middlebelt and Merriman Rds.)

You may only sell items that pertain to babies and children including clothing, toys, books, and accessories (equipment, feeding supplies, bedding etc.), or maternity clothing and birthing preparation items.

Set up will begin at 7:00 A.M. on the morning of the sale. You must check in before proceeding to your table for set-up. The check-in locations will be at the main and side entrances to the building. At check-in, you can verify your table number, and find the location of your table.

You **MUST check your e-mail** the week before the sale for important information about the check-in process and for your table assignments.

You will be responsible for transporting your items into the sale. We may not have carts or dollies available for use on the day of the sale. You will also be responsible for cleaning your area after the sale. You are required to leave your table area in the same condition that you found it in.

You must arrive at the sale prior to the sale start time of 9:00 A.M. No refunds will be given for no-shows.

From approximately 8:30 A.M. to 8:55 A.M. table renters will be allowed to pre-shop at each other's tables **for personal use only and not for resale!** . After 8:55AM table renters are to be at their table to sell their items to the outside shoppers.

Table renters are expected to provide their own change and their own bags. Renters are also expected to act as their own security for items that they bring to sell. We will not be responsible if items or money are stolen from a renter/seller.

You will be provided a table to sell your items from. You must keep your items in the area assigned to you and not have items protruding out into the walkways where they may cause someone to fall or trip. Renter will be provided with one 6' table within 6' of space. Your space will be approximately 4' deep including the table. You may use your own displays (shelving, bins, etc) as long as they do not protrude into the aisle. Only two sellers allowed per table rental. Four is the maximum number of tables per renter. Table rentals are \$25 per table.

If rack space is available and you have requested rack space, your area will be approximately 4' deep with a 6' table with 3' additional feet of space to one side to allow for one rack; however you must provide your own rack. Table rentals with rack space are \$30 per table. If you bring children with you to the sale, you are responsible for your own child-care and for supervising your children

You are responsible for pricing and tagging your own items, and arranging them in an attractive and orderly manner. This will help you sell your items.

Renters are expected to stay until 1 p.m. You agree that you will not begin to pack up your table before the sale ends at 1 p.m. Please do not rent a table if you are not able to commit to having your table set up for the entire time slot. Many shoppers attend numerous sales in a day, and may not arrive until the very end. You are obligated to keep your table "open for business" during the entire time of the sale.

You may not have commercial (retail) products displayed or advertised at or on your table unless the items have been pre-approved, and the items must pertain directly to children. If you are have commercial (retail) products displayed or advertised at or on your table you must purchase a business vendor table. A limited number of vendor tables will be available for purchase. Vendor tables are \$35 for a 6' table, and \$40 for a 6' table with rack space.

You may not move to a different table at any time during the sale. You may not set up your

items on any table other than your assigned table, even if a renter fails to show.

Large Item Area: There will be a \$2.00 consignment fee per large item sold. Items must be priced \$5.00 or more, in whole dollar increments. Items must be checked in to the large item area by 8:30 am on the day of the sale. The following types of items must be placed in the large item area: Bassinets, Beds, Cribs, Bikes, Bouncers, Car Seats, Diaper Disposals, Discovery Tables, High Chairs/Booster Seats, Large Inside Toys, Play Kitchens, Large Outside Toys, Play Pens, Portable Cribs, Push Toys, Safety Gates, Double Strollers, Single Strollers, Swings, and Walkers/Exersaucers/Jumperoos. If an item cannot fit on or under your rented space, it must also be placed in the large item area.

The large item area will be staffed by MOPS volunteers. When a buyer decides to purchase a large item, they will take that item to a check-out table. A volunteer from our MOPS organization will collect the payment. You will be given the money, minus the \$2.00 consignment fee, at the end of the sale.

You may sell large items even if you do not rent a table at the sale.

Please submit information about the large items you will be selling by Thursday October 13, 2011. Additional items may be registered at the door, but this will increase your check-in time. NO REFUNDS on table rentals will be given within 2 weeks of the sale date. Prior to that time, if you need to cancel, we will refund your rental fee ONLY if we are able to re-book your table before the date of the sale.

Table rentals will be assigned on a first come, first PAID basis, as forms are submitted.

Restrictions on Displays

You are not permitted to use any electrical outlets with or without the use of an extension cord or power strip without prior permission. Only fused (15 amp max) power strips or 14 gage, U.L. approved extension cords will be approved and they may not be in, on, over, or under pedestrian traffic patterns. You may not have open flames, use combustible and/or flammable

gases, liquids or solids, have non-flammable compressed gas such as helium, have combustible decorations near the ceiling, or have demonstrations in hallways and/or corridors.

Thank you!

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